

***APPLICATION FOR TENANCY******PRIVACY ACT 1988  
COLLECTION NOTICE***

The personal information the prospective tenant provides to Capri Property Group Pty Ltd in this application or that which is collected from other sources is necessary for Capri Property Group Pty Ltd to verify the applicant's identity and to process and evaluate the application.

The personal information collected about the applicant may be disclosed for the purpose for which it was collected, to other parties, including the landlord, referees, financial institutions, other estate agents, third party operators of tenancy reference databases and other third parties as required by law.

Information already held on tenancy reference database may also be disclosed to Capri Property Group Pty Ltd and/or landlord. Capri Property Group Pty Ltd may also disclose information to other parties on the internet.

Capri Property Group Pty Ltd may also disclose information in this way to other parties to achieve the purpose specified above or as otherwise allowed under the Privacy Act 1988.

If the applicant would like to access his/her personal information held by Capri Property Group Pty Ltd, they can do so by writing to Capri Property Group Pty Ltd at 6/39 Esplanade East Port Melbourne Vic 3207 or PO Box 5258, South Melbourne Vic 3205.

The applicant can also correct this information if it is inaccurate, incomplete or out of date.

If the information is not provided, Capri Property Group Pty Ltd may not be able to process this application.

**PROPERTY ADDRESS:** .....

.....

**PRINT NAME:** .....

**SIGNATURE:** .....

**DATE:** .....

## PROPERTY DETAILS:

Address of Property: \_\_\_\_\_  
 Lease commencement: \_\_\_\_\_ Lease Term: \_\_\_\_\_  
 Rental pw: \_\_\_\_\_ rental pcm: \_\_\_\_\_ Bond Amount: \_\_\_\_\_

## PERSONAL DETAILS:

Given name(s): \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Current Address: \_\_\_\_\_  
 Date of birth: \_\_\_\_\_ email: \_\_\_\_\_  
 Home phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Drivers Licence No: \_\_\_\_\_ Drivers Licence State: \_\_\_\_\_  
 Passport No: \_\_\_\_\_ Passport Country: \_\_\_\_\_  
 Pets - Number & type: \_\_\_\_\_

## CURRENT TENANCY DETAILS

Name of Landlord/Agent: \_\_\_\_\_  
 Phone No: \_\_\_\_\_  
 Length of time at current address: \_\_\_\_\_ Rent Paid: \_\_\_\_\_  
 Reason for leaving: \_\_\_\_\_

## PREVIOUS RENTAL HISTORY

previous address \_\_\_\_\_  
 Name of Landlord/Agent: \_\_\_\_\_  
 Phone No: \_\_\_\_\_  
 Length of time at current address: \_\_\_\_\_ Rent Paid: \_\_\_\_\_  
 Reason for leaving: \_\_\_\_\_

## CURRENT EMPLOYMENT DETAILS

Occupation: \_\_\_\_\_ F/time P/time Casual \_\_\_\_\_  
 Name of Employer: \_\_\_\_\_  
 Employer's Address: \_\_\_\_\_  
 Salary pw: \_\_\_\_\_ Other net in come: \_\_\_\_\_  
 Length of employment: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Contact No: \_\_\_\_\_

## PREVIOUS EMPLOYMENT DETAILS

Occupation: \_\_\_\_\_ F/time P/time Casual \_\_\_\_\_  
 Name of Employer: \_\_\_\_\_  
 Employer's Address: \_\_\_\_\_  
 Salary pw: \_\_\_\_\_ Other net in come: \_\_\_\_\_  
 Length of employment: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Contact No: \_\_\_\_\_

## REFEREES

Referee name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
 Referee name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_  
 Referee name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_